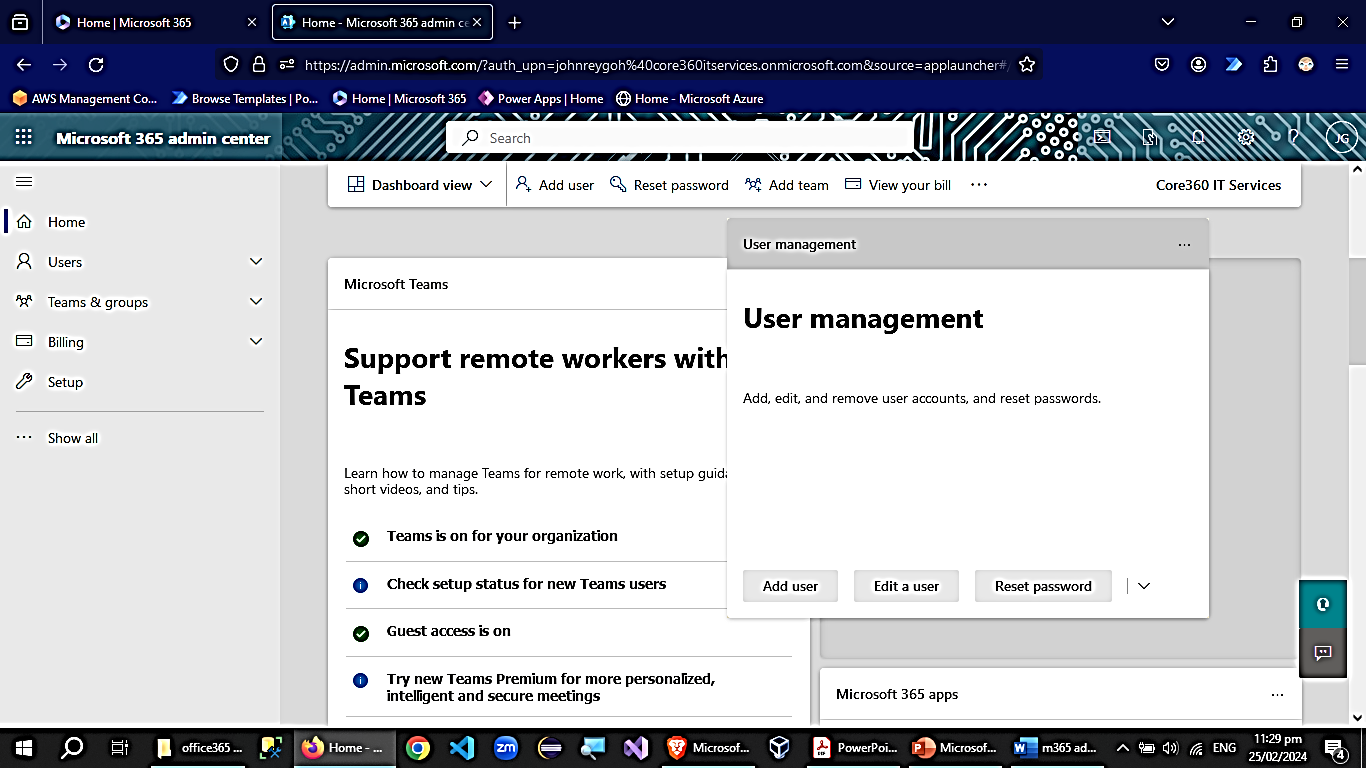
**DEMO 1 - Navigating through the various Microsoft 365 Portals**

1. Go to office.com🡪Admin Center

The Admin Center is the central hub in managing your Microsoft365 Layers

1. The Admin Center has “cards” that you can move around depending on preference



1. Toggle between Health View and Dashboard View

A screenshot of a computer

Description automatically generated

1. Customize the dashboard by adding cards

A screenshot of a computer

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1. Main MS365 Admin Portal and Admin Centers

A screenshot of a computer

Description automatically generated A screenshot of a phone

Description automatically generated

A screenshot of a computer program

Description automatically generated

**Microsoft 365 Identity options, Plans & Azure AD Training**

**DEMO 2 - Managing Users & Licensing, Admin Roles**

**Office Apps, How your data is stored & managed & Migrating Data into 365, Groups**

**DEMO 3 - Managing Groups & Teams**